This document shows you how to schedule your driving sessions with an Oregon Area Driving School instructor.

Before being able to schedule your Behind the Wheel sessions, you will need to upload your Instructional Learner's Permit information. If not already completed, please review that document before completing these steps.

1. Login to your student portal, you can login by clicking here.



- 2. After logging into your student portal, you will see:
  - 1) a snapshot of your transcript (left) and
  - 2) a link to schedule your next driving session.



3. Navigate to different dates using the calendar on the left-hand side of the screen and when you have found a session that you would like to select, click **Register Now**.

Class Periods													
2023 Monona Grove BTW1 – Behind-the-Wheel Drive 1 License / Permit Number: S123-123-12345   Expires: 01/01/2024   Edit													
		M	2023	July	M								
SUN	MON	TUE	WED	THU	FRI	SAT	Wednesday, July 5						
						01	<ul> <li>7:00 AM - 9:00 AM — Mr. D Gratz</li> <li>2 seats are available.</li> <li>60 minutes performance, 60 minutes observation</li> </ul>						
02	03	04	05	06	07	08	Pick Up: Oregon Area Driving School						
09	10	11	12	13	14	15	Drop Off: Oregon Area Driving School Register before 7:00 AM on 07-03-2023.						
16	17	18	19	20	21	22	Register Now						
23	24	25	26	27	28	29							
30	31												
Calend Pa Fu Po Ali	lar Key ast Period III or Not / ossible Va ready Rea	ls Availabl acancies gisterec	e S										

4. You will be asked to confirm this date and time by clicking <u>Yes</u> or <u>No</u>.



## **Confirm Registration**



Logged in as tstest0526 | Student Center |

## 2023 Monona Grove Behind-the-Wheel Drive 1

Date: Wednesday, July 5 from 7:00 AM to 9:00 AM

Instructor: Mr. D Gratz

Seats Available: 2

Pickup Location:	Dropoff Location:										
Oregon Area Driving School 🗸	Oregon Area Driving School										
Return to the calendar to add another period after this.											
Do you want to register for this	period?										

 $\sim$ 



5. After you confirm your session, you will be taken back to your Student Center which will list your upcoming sessions and you have officially signed up for your first Behind the Wheel session!

Welcome to Your Stu Teststudent	dent Center <b>Test</b>			Logged in as <u>tstest0526</u>   <u>St</u>	tudent Center   Administrato	r Center   Logout
Online Classroom Course Prerequisite to continue [Met]: Behind-the-Wheel Drive 1	Manual Release	Accor Mak	unt Balance: \$300.00 <mark>e Payment</mark>			
Required Performance Hrs: Completed Performance Hrs:	1:00 0:00	Your Beh	nind-the-Wheel Drive 1 Schedule			
Required Observation Hrs: Completed Observation Hrs: Prerequisite to continue: Please complete before:	1:00 0:00 Final Attendance 2024-07-04	Ø	Wed, Jul 05, 2023   07:00 am - 09:00 a PICK-UP LOCATION: Oregon Area Driving School	m   Mr. D Gratz   i DROP-OFF LOCA Oregon Area Driv	ATION: ving School	8
Behind-the-Wheel Drives 2-4 Required Performance Hrs: Completed Performance Hrs: Required Observation Hrs: Completed Observation Hrs: Prerequisite to continue:	4 X 3:00 0:00 3:00 0:00 Final Attendance	Print Yo	215 W Netherwood Road Ste B, Oregor	215 W Netherwoo	d Road Ste B, Oregon	
Behind-the-Wheel Drives 5-6 Required Performance Hrs: Completed Performance Hrs: Required Observation Hrs: Completed Observation Hrs:	5 X 2:00 0:00 2:00 0:00					